



## DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

\_\_\_\_\_ REFERRED FOR ACTION  
 \_\_\_\_\_ ANSWER FOR MY SIGNATURE  
 \_\_\_\_\_ FOR FILE  
 \_\_\_\_\_ FOR YOUR INFORMATION  
 \_\_\_\_\_ FOR SIGNATURE  
 \_\_\_\_\_ RETURN TO ME  
 \_\_\_\_\_ PLEASE SEE ME  
 \_\_\_\_\_ PLEASE TELEPHONE ME  
 \_\_\_\_\_ FOR APPROVAL  
 \_\_\_\_\_ PLEASE ADVISE ME

BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_

PROJECT CAPTION

### MEMORANDUM

TO: \*

FROM: \*  
REAL ESTATE SPECIALIST

DATE: October 6, 2003

SUBJECT: Department of Transportation  
and Development of the State of Louisiana  
vs.

\*

Parcel No. \*

Suit No. \*

Legal File No. \*

In reference to your memorandum of \*, requesting a check for the excess award and the interest thereon in connection with the referenced suit, I have requested a check in the amount of \$\*, which includes interest computed to \*.

The amount of the principal	\$*
The amount of interest on excess award	\$*
The amount of interest on supplemental deposit	\$*
Total amount of check	\$*

As soon as the check is available, I will forward it to your office.

\*/\*

ATTACHMENT

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE